



# ANNUAL REPORT

January – December 2025



*Joondalup Family Centre wishes to acknowledge and thank the traditional custodians of the land, the Whadjuk people of the Noongar nation on which we meet, work, and live. We acknowledge the Elders of the past, present and future.*

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## ABOUT US

### ***Our History***

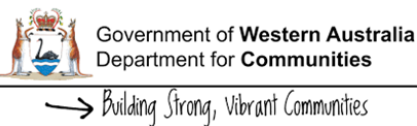
The Joondalup Family Centre Inc is a not-for-profit registered charity community-based organisation established in 1992 to offer a range of programs and services meet the needs of local families, community organisations and groups.

Joondalup Family Centre's programs, services and facilities are generously funded by the WA Department of Communities (DOC) Empowering Communities Program.

The organisation also receives ongoing support from our peak bodies, Linkwest, Western Australia Council of Social Service (WACOSS) and Australian Neighbourhood Houses and Centres association (ANHCA).

Joondalup Family Centre is regulated by Australian Charities and Not for Profit Commission (ACNA), The Department of Energy, Mines, Industry regulation and Safety (DEMIRS) and The Department of Communities Educational Care and Regulatory Unit (ECRU)

A voluntary Management Committee comprised of people from the local community provides governance and leadership to Joondalup Family Centre operations.



## ABOUT US

### Our Centre Philosophy

## Our Vision

### Empower. Educate. Thrive.

To build strong, inclusive relationships and inspire positive change for generations to come.

Where families and individuals are empowered, educated, supported and connected to sustain a thriving community.

## Our Mission

Joondalup Family Centre will connect, inspire and support our community to grow together through the delivery of quality community and education programs that are inclusive and resilient.

## Our Values

### Integrity, Respect, Collaboration, Trust

At the Joondalup Family Centre, we believe that every individual should be cared for and educated in a positive, nurturing manner.

We work to support families and encourage them to be active participants in our service.

## COMMITTEE MEMBERS & EMPLOYEES

January – December 2025

### Committee Members

|                  |                   |
|------------------|-------------------|
| Chairperson      | Ljupco Taneski    |
| Vice Chairperson | Zoe Moore         |
| Secretary        | Jason Collins     |
| Treasurer        | Brett Caretti     |
| General Members  | Heidi Bartley     |
|                  | Jo Choi           |
|                  | Stefan Damjanovic |
|                  | Veronica Mills    |
|                  | Hwee Tan          |
|                  | Daniel Tadros     |
|                  | Chantelle Milner  |
|                  | Sandra Held       |
|                  | Sarah Sulley      |

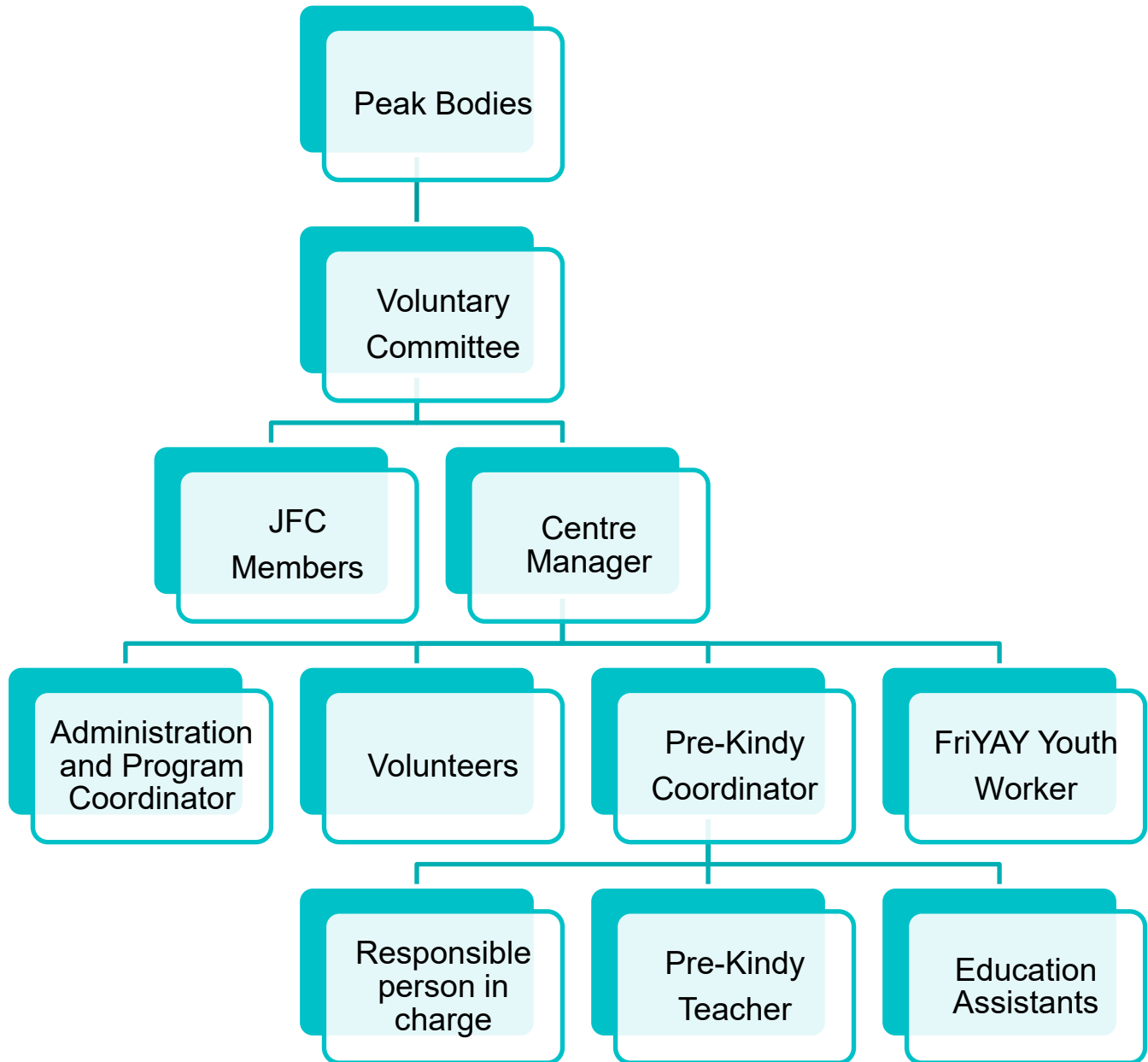
### Past Committee Members

|                 |                                  |
|-----------------|----------------------------------|
| Chairperson     | Julie Zajer                      |
| Secretary       | Teresa Gasteovich/ Jason Collins |
| Treasurer       | Lashan Wanigasekera              |
| General Members | Felica Vlad                      |
|                 | Chantelle Milner                 |
|                 | Daniel Tadros                    |
|                 | Veronica Mills                   |
|                 | Sandra Held                      |
|                 | Sarah Sulley                     |

### Employees

|                                         |                 |
|-----------------------------------------|-----------------|
| Centre Manager                          | Chloe Scott     |
| Administration and Programs Coordinator | Mel Natoli      |
| Pre-Kindy Early Childhood Teacher       | Holly Melling   |
| Pre-Kindy Coordinator                   | Nicola Riley    |
| Pre-Kindy Education Assistants          | Mel Clayton     |
|                                         | Anom Suarini    |
|                                         | Kim Tapper      |
|                                         | Sarah Hough     |
|                                         | Sophie Williams |
|                                         | Jess Cooper     |
|                                         | Julia Jaggars   |
|                                         | Sharon Lambe    |
| FriYAY Youth Worker                     | Mel Clayton     |
| Playgroup Coordinator                   | Simone Inall    |
| Program Delivery Team                   | Evan Paterson   |
| Community Eats Kitchen Assistant        |                 |

## ORGANISATIONAL STRUCTURE



## CENTRE USERS

Joondalup Family Centre is a vibrant busy Neighbourhood Centre offering a variety of programs, venue hire and community groups throughout the year.

Below are some of our regular programs which benefited our local community in 2025:



Community Eats



Nyat Djena and Junior Foodies Playgroups



Community Sensory Front garden



FriYAY Youth Club

|                                             |                                   |
|---------------------------------------------|-----------------------------------|
| All Stars for Autism                        | Alcoholics Anonymous              |
| Art Buzz                                    | Salsa Viva                        |
| Tippy Toez                                  | Venturi Airbrush                  |
| Young Engineers                             | Autism WA                         |
| Best Beginnings Playgroup (DCP)             | Calligraphy Class                 |
| Child and Adolescent Health Service         | Early Voice Speech Therapy        |
| Air Brush Venturi                           | Forward in Faith Ministries       |
| Chantelle Milner Yoga                       | Nurtured Learning                 |
| Rock of Salvation Church                    | Mind Buzz                         |
| Mindbody Konnections                        | Consumers of Mental Health WA     |
| Child and Adolescent Health – Immunizations | Joondalup Family Centre Pre-Kindy |



## CHAIRPERSON REPORT

It is my pleasure to present the Chairman's Report for the year, a period defined by significant operational focus, committee transition, and a renewed commitment to stabilising the foundations of the centre.

At the beginning of the year, a new committee of 13 dedicated individuals stepped forward to guide the organisation. As the year progressed, the considerable workload and complexity of inherited matters placed sustained pressure on the team, and we ultimately concluded the year with 7 remaining members. Importantly, only one member from the previous committee remained, meaning the majority of the team entered the year without historical context or continuity. I want to acknowledge the contribution of every person who volunteered their time and energy, and extend particular appreciation to those who remained to see the year through.

The incoming committee was aware that several outstanding issues awaited attention; however, the extent, age, and seriousness of these matters were not fully disclosed at the last AGM. As a result, a substantial portion of the year was consumed by resolving long-standing operational challenges that had accumulated over the previous years. These included outstanding staff payment issues, historical payroll discrepancies, and a significant human resources matter that was later re-escalated by a union. Addressing these issues required extensive time, documentation, and consultation, occupying several months of the committee's capacity.

Despite these challenges, the centre delivered a strong financial performance for the year. This outcome reflects disciplined financial management and the continued support of our community. It also demonstrates the underlying resilience of the centre, even during a period where operational demands were high.

It is important to note that a significant portion of expenditure this year was directed toward consulting and legal firms engaged to resolve the inherited payment and HR issues. While these costs were substantial, they were necessary to ensure compliance, restore proper governance and protect the organisation from further risk. These investments have now brought clarity and closure to matters that had remained unresolved for far too long.

Additional administrative challenges also impacted the committee's capacity. The transfer of bank account signatories ordinarily a routine governance process—took up to three months to complete. This delay restricted the committee's ability to operate efficiently and highlighted the need for more streamlined handover procedures. These experiences have reinforced the importance of ensuring that future committees do not face the same obstacles, and that governance transitions are handled with far greater structure, transparency, and timeliness.

Because of the scale and urgency of these inherited issues, the committee's ability to focus on long-term strategic planning was limited. Much of our effort was necessarily directed toward restoring compliance, rebuilding internal processes, and ensuring that staff were treated fairly and appropriately. While this meant that strategic initiatives progressed more slowly than we would have preferred, it was essential to first stabilise the operational environment to protect the centre's future.

Despite the constraints, the committee has worked with determination to bring the organisation back to a position of clarity and accountability. The groundwork laid this year—though often behind the scenes—has been critical in preparing the centre for a more sustainable and forward-looking phase.

As we move into the new year, our focus will shift toward strengthening governance, improving transparency, and re-establishing the strategic direction that will guide the centre's long-term success. With a stabilised foundation, we are well-positioned to rebuild momentum and deliver meaningful progress for the community.

Thank you to our members, staff, volunteers, and partners for your patience, support, and trust throughout this challenging but necessary period of consolidation. We look forward to a year ahead defined not by inherited issues, but by renewed purpose and opportunity.

Ljupco Taneski  
Chairperson



## FINANCES

### Treasure Report

I am pleased to share this summary of our financial stewardship for the financial year ending 31 December 2025, a year characterised by targeted investment in our centre's operations, governance and core services.

The 2025 financial year for the Joondalup Family Centre (JFC) was defined by a stable performance, recording an operating surplus of \$10,386 and maintaining a strong cash position of \$203,031. Total income grew by 5.8% to reach \$882,769. This was driven by a 15.1% increase in Pre-Kindy revenue and a significant 125.7% rise in centre income. This growth ensures the JFC is well-positioned to meet its liabilities while utilises funds for the benefit of our members.

A key strategic achievement was the successful reduction in grant dependency. Income from grants fell from 34.5% of total revenue in 2024 to 22.3% in 2025. By offsetting this decrease with growth in core operational services, the JFC has strengthened its long-term financial resilience and moved closer to a model of operational independence. This diversification provides a more sustainable foundation that is less sensitive to shifts in external funding.

This year, we made strategic investments in our IT infrastructure and professional HR and legal advisory services to build long-term operational resilience. Modernising our technology has strengthened our cyber risk while expert counsel has professionalised our governance and ensured our compliance frameworks are robust and resilient to better support our community programs. We continue to engage with Traction Financial Chartered Accountants to ensure strategic planning and responsible financial management continue to be the Committee and the Centre Management's focus.

I would like to extend my sincere gratitude to our dedicated staff, whose tireless commitment to our programs has been the primary driver of our operational growth this year. My thanks also go to my fellow committee members for their strategic foresight and shared dedication to building the foundations that secure the JFCs long-term future.

Brett Caratti  
Treasurer

## Independent Auditor's Report

COMMITTEE REPORT



### INDEPENDENT AUDITOR'S REPORT

#### The Members – Joondalup Family Centre Inc.

##### Opinion

We have audited the special purpose financial report of the Joondalup Family Centre Inc., which comprises the statement of financial position as at 31 December 2025, the statement of income and expenditure for year ended 31 December 2025, notes to the financial report, including a summary of significant accounting policies, and the statement by the Members of the Committee. Our audit opinion is provided in order to satisfy the reporting obligations as outlined in the Association Incorporations Act 2015 and also meeting the requirements as set out in the Joondalup Family Centre Inc.'s Constitution.

In our opinion, the accompanying special purpose financial report of the Joondalup Family Centre Inc. for the 12 month period ended 31 December 2025 is prepared, in all material respects, in accordance with the financial reporting provisions as outlined in Note 1 of the financial statements and presents fairly, in all material respects, the financial position of the Joondalup Family Centre Inc. as at 31 December 2024 and its financial performance for the year then ended.

##### Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Joondalup Family Centre Inc. in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of financial reports in Australia, and we have fulfilled our other ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

##### Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the special purpose financial report, which describes the basis of accounting. The financial report is prepared on an accruals basis to assist the Joondalup Family Centre Inc. in complying with the financial reporting obligations as outlined in the Association Incorporations Act 2015 and also meeting the requirements as set out in the Joondalup Family Centre Inc.'s Constitution. As a result, the financial report may not be suitable for another purpose.

##### Responsibilities of Management and Those Charged with Governance for the Financial Report

Joondalup Family Centre Inc. management, on behalf of the Members of the Committee, is responsible for the preparation of the special purpose financial report and for establishing such internal control as the Joondalup Family Centre Inc. management determines is necessary to enable the preparation of a special purpose financial report that is free from material misstatement, whether due to fraud or error.

In preparing the special purpose financial report, the Joondalup Family Centre Inc. management with the Members of the Committee is responsible for assessing the Joondalup Family Centre Inc.'s ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting. The Members of the Committee are responsible for overseeing the Joondalup Family Centre Inc.'s financial reporting process.

##### Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the special purpose financial report, as a whole, is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in

accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Joondalup Family Centre Inc.'s internal control.
- Evaluate the appropriateness of accounting policies used as described in Note 1 to the financial statements and the reasonableness of accounting estimates and related disclosures made by Joondalup Family Centre Inc. management, if any.
- Conclude on the appropriateness of the Joondalup Family Centre Inc. management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Joondalup Family Centre Inc.'s ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report.

We have communicated with the Joondalup Family Centre Inc. management regarding, among other matters, the planned scope and timing of the audit and, via our management letter, significant audit findings, including any significant deficiencies in internal control, if any, that we may have identified during our audit.

Santo Casilli FCPA

Associate Director

Date:

Perth

## FINANCES

### Statement of Financial Position



## STATEMENT OF FINANCIAL POSITION

Joondalup Family Centre (Inc)  
As at 31 December 2025

|                                      | NOTES | 31 DEC 2025    | 31 DEC 2024    |
|--------------------------------------|-------|----------------|----------------|
| <b>ASSETS</b>                        |       |                |                |
| <b>CURRENT ASSETS</b>                |       |                |                |
| Cash & Cash Equivalents              | 2     | 203,031        | 318,043        |
| Trade & Other Receivables            | 3     | 4,445          | 775            |
| Inventory                            |       | 167            | 167            |
| Prepayments                          |       | 17,382         | 10,286         |
| <b>Total CURRENT ASSETS</b>          |       | <b>225,026</b> | <b>329,271</b> |
| <b>NON-CURRENT ASSETS</b>            |       |                |                |
| Property, Plant & Equipment          | 4     | 263,976        | 139,774        |
| Right of Use Assets                  |       | 4,627          | 6,588          |
| <b>Total NON-CURRENT ASSETS</b>      |       | <b>268,603</b> | <b>146,362</b> |
| <b>Total ASSETS</b>                  |       | <b>493,629</b> | <b>475,633</b> |
| <b>LIABILITIES</b>                   |       |                |                |
| <b>CURRENT LIABILITIES</b>           |       |                |                |
| Trade & Other Payables               | 5     | 3,573          | 18,936         |
| Employee Related Payables            | 6     | 36,792         | 28,490         |
| Provision for Employee Entitlements  |       | 38,493         | 21,888         |
| Right of Use Lease Liabilities       |       | 2,006          | 1,934          |
| <b>Total CURRENT LIABILITIES</b>     |       | <b>80,864</b>  | <b>71,248</b>  |
| <b>NON-CURRENT LIABILITIES</b>       |       |                |                |
| Right of Use Lease Liabilities       |       | 2,793          | 4,800          |
| <b>Total NON-CURRENT LIABILITIES</b> |       | <b>2,793</b>   | <b>4,800</b>   |
| <b>Total LIABILITIES</b>             |       | <b>83,658</b>  | <b>76,047</b>  |
| <b>Net Assets</b>                    |       | <b>409,971</b> | <b>399,586</b> |
| <b>ACCUMULATED FUNDS</b>             |       |                |                |
| Opening Balance                      |       | 399,586        | 294,166        |
| Current Year Earnings                |       | 10,386         | 105,420        |
| <b>Total ACCUMULATED FUNDS</b>       |       | <b>409,971</b> | <b>399,586</b> |

## FINANCES

### Statement of Profit or loss and Comprehensive income



## STATEMENT OF PROFIT OR LOSS AND COMPREHENSIVE INCOME

**Joondalup Family Centre (Inc)**  
**For the year ended 31 December 2025**

|                                    | NOTES | 2025           | 2024           |
|------------------------------------|-------|----------------|----------------|
| <b>Income</b>                      |       |                |                |
| Bank Interest                      |       | 595            | 861            |
| Centre Income                      |       | 133,463        | 59,123         |
| Clinic Income                      |       | 5,909          | 6,051          |
| Funding & Grant Income             |       | 196,764        | 287,981        |
| Fundraising                        |       | 4,569          | 5,950          |
| Other Income                       |       | 8,246          | 14,004         |
| Playgroup Income                   |       | 12,250         | 7,441          |
| Pre-Kindy Income                   |       | 520,974        | 452,814        |
| <b>Total Income</b>                |       | <b>882,769</b> | <b>834,224</b> |
| <b>Total Income</b>                |       | <b>882,769</b> | <b>834,224</b> |
| <b>Expenditure</b>                 |       |                |                |
| Administration Fees                |       | 118,759        | 93,769         |
| Audit Fees                         |       | 8,699          | 2,300          |
| Cleaning & Maintenance             |       | 54,113         | 58,375         |
| Commission Expense                 |       | 3,863          | 3,832          |
| Depreciation Expenses              |       | 43,475         | 33,099         |
| Employment Costs                   |       | 580,699        | 490,318        |
| Finance Expenses                   |       | 561            | 665            |
| Grant Expenses                     |       | 3,720          | -              |
| Leave Entitlement Expense          |       | 16,605         | 4,783          |
| Playgroup Expenses                 |       | 2,846          | 3,054          |
| Pre-Kindy Expenses                 |       | 30,145         | 30,845         |
| Utilities                          |       | 8,898          | 7,764          |
| <b>Total Expenditure</b>           |       | <b>872,384</b> | <b>728,804</b> |
| <b>Operating Surplus/(Deficit)</b> |       | <b>10,386</b>  | <b>105,420</b> |
| <b>Total Comprehensive Income</b>  |       | <b>10,386</b>  | <b>105,420</b> |

## CENTRE MANAGER REPORT

Welcome Community Members,

This year marks my fourth year at Joondalup Family Centre, and it has been remarkable to see how the centre has grown and evolved. From its beginnings as a largely underutilised and little-known space, the centre has become a vibrant, welcoming hub, providing essential support, programs, and services to families across the community.

Our partnerships with organisations such as SecondBite, The Nappy Collective, Candlewood Loaf, Share the Dignity, Sam's Spares, and Grill'd have been invaluable, enabling us to provide essential items and support directly to families. We were also fortunate to receive grants from Community Kickstart, Healthway, Good Things Foundation, Child Australia, the Department of Communities, and Lotterywest, which allowed us to expand programs and deliver meaningful activities for children, families, and the wider community.

A key milestone this year was securing ongoing funding from the Department of Communities through the Empowering Communities program. This support has provided financial stability and strengthened our connection to government networks, enabling us to broaden our reach and respond effectively to the evolving needs of the community.

One of the most visible improvements has been the redevelopment of the front garden into a sensory nature space. Once underutilised, this area is now a welcoming environment that encourages exploration, learning, and reflection. It is enjoyed daily by children attending programs, families visiting the centre, and community members, supporting sensory play, outdoor learning, and wellbeing.

The centre has also experienced increased demand for venue hire, reinforcing its reputation as a trusted and accessible location for local programs and services. In April, the appointment of a new Board brought fresh perspectives, renewed energy, and a strong commitment to strategic growth. The Board has been actively involved in strengthening governance practices and ensuring the centre continues to evolve in line with community needs.

Significant work has been undertaken to embed the centre's philosophy, vision, mission, and values into daily operations, programs, and interactions. This alignment has created a consistent culture and identity that is evident to families, staff, volunteers, and visitors.

As our programs, particularly Pre-Kindy, have expanded, we have increased staffing to maintain high-quality service delivery and provide appropriate support to children and families. This has allowed us to sustain the welcoming and supportive environment for which the centre is known.

Our social media presence has grown steadily, improving communication with the community, promoting programs and events, and increasing awareness of the services we offer. This engagement has contributed to higher participation in programs and reinforced the center's role as a key community resource.

The achievements of the past year reflect the centre's ongoing commitment to growth, improvement, and meaningful engagement. Joondalup Family Centre remains a vibrant, responsive, and valued hub, providing connection, support, and opportunity to families and the wider community.



Chloe Scott  
Centre Manager



## 2025 CENTRE OVERVIEW

### Programs/Events

2025 began with an exciting milestone as construction of our front garden sensory space commenced and was completed in early March. A huge thank you to Nature Base Play for creating such an incredible space for our local community.

We celebrated the official opening of our new garden with a special community event, featuring a smoking ceremony led by Clive Smith from Go Cultural. Gabby Bruce introduced our Wall Mural Painting and shared the meaning behind it, while Emily Hamilton MLA delivered a speech highlighting the importance of this new community space.

Throughout the year, we hosted a variety of one-off events to celebrate important occasions, including:

- Harmony Week – Indonesian Cooking Class with Anom
- NAIDOC Week – Youth Art Class with Gabby Bruce
- Halloween Disco
- R U OK? Day – Community Yoga Class
- WA Seniors Week – Bingo
- Heartbeat Club – First Aid Class

We were also able to pilot several new programs thanks to successful grant applications, including the Community Eats program and the Building Digital Skills program for seniors.

Our centre continued to provide a range of free and low-cost services for the community, such as:

- Free Little Library – a give-one, take-one book exchange to encourage reading and sharing.
- Urban Pantry – a free service for all families and community members to take what they need and give what they can. It is regularly stocked with support from SecondBite on Wednesdays and Sundays, with additional contributions throughout the year from The Nappy Collective and Share the Dignity.
- Share the Dignity “It’s in the Bag” delivery – thoughtful bags filled with essentials and a little kindness for those doing it tough.
- Candlewood Loaf donations – fresh unsold bread available at reception on Wednesdays and Thursdays.
- Our ongoing programs including Pre-Kindy, Nyat Djena & Junior Foodies playgroups and the FriYAY Youth Club.

These free and low-cost programs and events in 2025 have strengthened our mission to connect, inspire, and support our community to grow together. We are excited for what 2026 will bring.



Mel Natoli  
Administration  
& Programs  
Coordinator





## 2025 CENTRE OVERVIEW

### Grants/ Funding

Grants and funding opportunities play a vital role in enabling our not-for-profit organisation to pilot new programs, keep services affordable, and enhance our facilities for the community. In 2025, we were grateful for the generous support of several organisations that helped us achieve remarkable outcomes.

Joondalup Family Centre continues to receive support through the Empowering Communities Program (ECP) from WA Department of Communities. The funding was extended five years on the 1 July 2024.

LotteryWest supported the construction of our new Front Sensory Garden, brought to life by Nature Based Play, creating a beautiful and engaging space for all community members to enjoy.

The Department of Communities helped us host the Empower Youth Pop-Market as part of Youth WA Week, providing young entrepreneurs with a platform to showcase and sell their homemade products.

Community Kicks Banksia Grove partnered with us to pilot the Community Eats program, offering free monthly dinners that brought the community together around shared food and connection.

The Good Things Grant enabled us to run the Building Digital Skills program, offering senior community members the opportunity to learn new technology and digital skills through a series of five interactive sessions.

Linkwest supported our Neighbourhood Centre Week free events in May, which included environmentally friendly Containers for Change green bags, an Indigenous art class, playgroup activities, and a pizza cooking class, providing fun and educational experiences for all ages.

Additionally, the Department of Communities helped us celebrate our local volunteers with a Volunteers Day morning tea, where participants created personalised self-care baskets, painted trinket trays and vases, and enjoyed a shared morning tea together.

Thanks to these generous contributions, we were able to deliver meaningful programs, foster connection and create lasting experiences for our community throughout 2025.



## Fundraising

As a not-for-profit association, fundraising plays a vital role in helping us purchase new resources, enhance our centre, and continue delivering valuable programs for the local community. Every dollar raised is reinvested directly into our programs, ensuring our Centre remains a welcoming and inclusive space for everyone.

In 2025, we held a variety of fundraising events and drives across the Centre.

Our Pre-Kindy hosted fun and engaging activities such as Colour Runs, Mother's Day and Father's Day stalls and Pre-Kindy Tea Towel creations.

The Centre also delivered a range of fundraising initiatives, including a Showbag Raffle, a Christmas Hamper Raffle, the Baker's Delight Hot Cross Bun Drive at Easter and the popular Cadbury Chocolate Box fundraiser.

We continued our Container for Change collection throughout the year and were proud to be selected as the Grill'd Monthly Community Matters Jar recipient in November.

We also celebrated literacy with our first-ever Scholastic Book Fair during Book Week.

Through these fundraising efforts, we raised a total of \$2,920.90. These funds were invested back into the Centre to support:

- A mounted TV in the meeting room
- A new garden shed
- Upgrade change tables

We extend our heartfelt thanks to the local businesses and generous supporters who donated goods and services to help with our fundraising efforts. A special acknowledgment also goes to our members and local community who purchased items or attended events, your support is truly appreciated.

We look forward to continuing our fundraising efforts in 2026, helping us further enrich our programs and facilities for the community.



## PRE-KINDY

Our Pre-Kindy Program runs Monday – Friday 8am to 4pm 48 weeks a year. For children aged between 2 – 4 years old.

Hi My Name is Holly Melling, and I have had the pleasure of being as the Pre-Kindy Early Childhood Teacher at Joondalup Family Centre.

Throughout 2025, our permanent Pre-Kindy team included Holly Melling (Early Childhood Teacher), Nicola Riley (Coordinator), Melanie Clayton (Diploma and Playgroup), Anom Suarini (Diploma), and Kim Tapper (Graduate Diploma).

Sophie Williams (Certificate III) commenced maternity leave in May, and we welcomed Alicia Looney (Diploma) to the team on a part-time basis. Sarah Hough was on maternity leave for most of 2025 and returned one day per week (Fridays) in September. We also welcomed Julia Jagers to the team in a casual role. Jessica Cooper and Sienna Stepien worked casually for us too.

Our staffing remained very consistent throughout the year, which was invaluable in building strong, secure relationships with both children and families.

2025 was a dynamic and engaging year in Pre-Kindy. Our program continued to be guided by a play-based and inquiry-led approach, with a strong focus on school readiness and early exposure to literacy and numeracy concepts.

Nicola and I collaboratively planned a wide range of learning experiences, drawing from the children's interests and curiosities. Our inquiries throughout the year included *All About Me*, *Deep Blue Sea*, *Once Upon a Time* (nursery rhymes and fairy tales), *Australian Animals*, and *Christmas*.

We participated in a range of community events, including Red Nose Day, National Pyjama Day, National Simultaneous Story Time and Book Week. These experiences supported children's sense of belonging and connection to the wider community.

Our Open Night, held in November, was very well attended. Families enjoyed exploring the classroom, asking questions, and engaging in the activities set up within the learning environment.

We held a successful Orientation Morning in January 2025, which was split into two groups to allow for smaller numbers and more meaningful interactions. The morning included shared time in the classroom, followed by a transition where children remained with educators while parents moved to the Activity Room. Parents received an overview of the Pre-Kindy program from Holly and Nicola, and we were pleased to welcome Elmarie from Little Lions Speech, who spoke about speech



Holly Melling  
Early Childhood  
Teacher



We began the year with full enrolments across all days, and enrolments remained strong and consistent throughout the year, with places filling quickly from our waitlist.

We continued to build meaningful connections within our local and wider community. A key focus was the authentic embedding of Aboriginal Perspectives, including a staff development session led by Noongar language teacher Sharon Gregory.

To extend our *Deep Blue Sea* inquiry, Ocean Discovery Education visited our classroom for a hands-on learning experience. We also enjoyed an excursion to Caversham Wildlife Park as part of our *Australian Animal* inquiry. Aboriginal artist Gabby Bruce joined us for a painting session, and families were invited into the classroom on several occasions to share their skills and knowledge.

Additionally, the local librarian from Joondalup Library visited for a storytelling session linked to our Fairytale inquiry. We continue to actively seek and strengthen community connections to enrich our program.

We also established a connection with Little Lions Speech and OT, providing families with the opportunity to sign up for speech and OT screenings hosted at Pre-Kindy. Holly and Chloe met with Nathah, the CEO of Little Lions to tour their new facility. This led to us also hosting small group therapy sessions within Joondalup Family Centre.

Happy Feet classes continued with Miss Jodi on Wednesdays.

In January, all staff completed mandatory annual training, including CPR, allergy management, KIDDO (fundamental movement skills), sun safety, child protection, and National Quality Framework training. Staff also completed professional learning modules through Bright HR, focusing on time management, communication, diversity and mental health.

As a team, we engaged in professional learning focused on supporting neurodivergent children. Nicola and I also completed additional training in Aboriginal Perspectives to further strengthen our practice. Holly and Alicia attended the 2025 KIDDO Conference to support consistent implementation of the program within our classroom.



## Quality Improvement Plan

In 2025, Holly took on responsibility for updating and maintaining the Quality Improvement Plan (QIP). This is reviewed and updated frequently to reflect areas of strength and identify opportunities for growth.

### Key improvement goals for 2025–2026 include:

- Strengthening the embedding of Aboriginal Perspectives
- Improving individual observation cycles through the implementation of individual learning goals
- Enhancing critical reflection within the team
- Consistent implementation of the KIDDO physical literacy program
- Improving the afternoon tea menu and reducing food waste
- Strengthening sustainable practices across environmental, economic, and social sustainability
- Gathering more consistent and meaningful feedback from families

Overall, 2025 was a positive and rewarding year in Pre-Kindy. It has been a privilege to work alongside such a dedicated team and to support our children and families throughout their learning journeys. I look forward to building on these strong foundations as we move into 2026 and continue to grow and strengthen our program.

### Number of children booked daily Jan - Dec 2025

|       | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|-------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Mon   | 20  | 20  | 20  | 20  | 20  | 20  | 20  | 20  | 20  | 20  | 20  |
| Tues  | 20  | 20  | 20  | 20  | 20  | 20  | 20  | 20  | 20  | 20  | 20  |
| Wed   | 20  | 20  | 20  | 20  | 20  | 20  | 20  | 20  | 20  | 20  | 20  |
| Thurs | 20  | 20  | 20  | 20  | 20  | 20  | 20  | 20  | 20  | 20  | 20  |
| Fri   | 20  | 20  | 20  | 20  | 20  | 20  | 20  | 20  | 20  | 20  | 20  |



## PLAYGROUPS

Nyat Djena (Little Feet) Playgroup runs weekly on a Wednesday 9am – 10.30am in our Activity Room.

Junior Foodies Playgroup runs weekly on a Friday 9am – 10.30am in our Activity Room.

2025 was another successful year for our playgroup program, with two regular playgroups operating on Wednesdays and Fridays. Throughout the year we saw strong engagement from families and the community, and it was wonderful to see many familiar faces attending each week. Some highlights from the year included our High Tea event and Bring Your Grandparents Day, both of which were very well attended. Families provided positive feedback and expressed interest in seeing more events like these in the future. Another favourite was our Teddy Bears' Picnic, held at the local park near the centre. Families brought along their teddy bears and a plate of food to share, making it a lovely community gathering.

We were also fortunate to have volunteers and students supporting the playgroups during the year. They brought fresh ideas and gained valuable community experience, and our families and staff made them feel very welcome.

Attendance for the Wednesday playgroup dropped slightly during the winter months due to seasonal illness. Numbers also decreased towards the end of the year as some children prepared to start school in 2026 and attended Term 4 school orientation sessions.

Our Little Foodies Playgroup, held on Fridays, has been a great success, with consistently high attendance. We continue to look at new ways to improve our centre by listening to family feedback and adapting our environments weekly to meet the children's interests and needs.

During the year, we introduced a change to our fee structure. Previously, some families were not booking online and attending on the day, which could be challenging when planning cooking activities and preparing resources. To address this, we introduced a discounted rate for families who book for the entire term in advance. This initiative was very successful, with many families choosing to secure their place for the full term, helping us maintain consistent attendance numbers.

### Goals for 2026

- Introduce a new monthly outdoor Nature Story Time playgroup, planned to commence mid-year.
- Continue to grow playgroup attendance and engagement.
- Network with and visit other local playgroups within the community.
- Extend the Friday playgroup sessions to two hours.
- Continue gathering feedback and ideas from families to ensure our playgroups meet the needs and interests of the community.



Mel Clayton  
Playgroup  
Coordinator





### Number of Enrolled each session Jan – Dec 2025

|            | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| <b>Wed</b> | 10  | 10  | 15  | 15  | 15  | 16  | 16  | 17  | 17  | 17  | 17  |
| <b>Fri</b> | 15  | 15  | 15  | 15  | 15  | 20  | 20  | 20  | 20  | 20  | 20  |

## FRIYAY YOUTH CLUB



Shaz Lambe  
Youth Worker

Our FriYAY Youth Program caters to children aged 7–11 and runs every Friday during school terms from 4:00 pm – 5:30 pm.

This low-cost program provides a safe and engaging environment where children can learn new skills, make friends and connect with others in the community.

In 2025, participation in FriYAY Youth saw a decline compared to previous years. Feedback from families indicated that this was largely due to after-school community sports and training commitments. Despite this, the program continued to offer a variety of engaging activities, including crafts, cooking classes, challenge days, laser tag, the pamper bus and karaoke disco parties.

Towards the end of the year, we identified opportunities to better support participants, including those with additional needs and to ensure all youth were actively engaged in the activities rather than attending without participation. While the program provides supervision, its primary focus is on engagement, learning and fostering community connection.

Moving into 2026, we are committed to refining the program to enhance participation and engagement, strengthen staff support and continue creating a welcoming space where all children feel included, valued and inspired to learn and connect.



### Number of Enrolled Youth Jan – Dec 2025

|     | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Fri | 9   | 9   | 7   | 11  | 6   | 8   | 9   | 11  | 10  | 12  | 10  |

## RECOGNITION

### Joondalup Family Centre Manager

In 2025, Joondalup Family Centre proudly celebrated Centre Manager Chloe Scott's four-year anniversary with the organisation. Chloe joined the Centre in November 2021 during a challenging period, as COVID restrictions and lockdowns significantly impacted operations. At that time, the Centre offered limited programs and events, Pre-Kindy enrolments were around half capacity, playgroups were volunteer-led with low attendance, and the building itself required substantial maintenance and renewal.

Between 2022 and 2023, under Chloe's leadership and guidance, the Centre experienced remarkable growth and positive change. Key achievements included extending Pre-Kindy operating hours and securing Child Care Subsidy (CCS) approval, providing greater access and support for families in the community.

Chloe and her team successfully led grant applications that introduced new programs, including the pilot of the FriYAY Youth Program, invested in valuable resources for Playgroup and Pre-Kindy, and completed major improvements such as renovating the back and front gardens.

Additionally, the team worked closely with the Department of Communities to secure essential facility upgrades, including renovations to the kitchen, main bathroom, and Pre-Kindy bathroom, repainting the entire interior, replacing sinks in the activity room, and upgrading the broken bi-fold walls with a permanent wall.

Since then, the Centre has grown into a vibrant, thriving hub for our community, continuing to expand and evolve each year. From 2021 to 2025, Centre income has more than tripled, activities offered to the community have more than tripled, and attendance at programs and events has doubled.

Chloe's dedication, vision, and commitment have been instrumental in revitalising Joondalup Family Centre and strengthening its ability to support the local community.

We sincerely thank Chloe for her passion, leadership, and unwavering dedication in making Joondalup Family Centre a welcoming and thriving place every day.



## STRATEGIC PRIORITIES 2020-2025

**Quality  
Education**

**Program  
Delivery**

**Centre  
Profile**

| Strategic area                           | Strategy Aims                                                              | Objectives                                                                                                                                                                   | Key achievements 2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|------------------------------------------|----------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Thriving &amp; Sustainable Centre</b> | Retain high quality staff to maintain the growth and safety of the Centre. | Foster a culture of continuous learning and development where employees are encouraged to pursue growth opportunities, share knowledge, and stay updated on industry trends. | Maintained a stable and experienced team and welcomed a new playgroup staff member during 2025. The centre continued to support workforce development by hosting students from local high schools, TAFEs, and Edith Cowan University, providing valuable practical experience in early childhood education. Staff also undertook Aboriginal language training, enabling the centre to incorporate local Aboriginal words, culture, and learning opportunities into playgroup and early learning programs. Professional learning included updates to Child Safe Principles and improved practices relating to media use and photography as technology continues to evolve. |
| <b>Positive Community Impact</b>         | Educational Programs                                                       | Enhance the centre's educational offerings to benefit the community, create meaningful learning experiences and support lifelong development                                 | Delivered a wide range of engaging programs to strengthen community connection and support learning. Highlights included Little Foodies Playgroup, Teddy Bears' Picnic, High Tea, and Bring Your Grandparents Day. Additional initiatives included Volunteer Morning Teas, Cooking Classes, Community Eats events, Friyay programs, <b>and</b> mental health workshops, all well-received by families. Programs were adapted based on family feedback to meet the needs of children and the wider community, and plans are                                                                                                                                                |

|                                                       |                         |                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-------------------------------------------------------|-------------------------|------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                       |                         |                                                                                                                        | underway to introduce a monthly outdoor Nature Story Time playgroup starting mid-2026.                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Voice &amp; Brand Recognition in the community</b> | Grants and partnerships | Develop partnerships with local businesses, philanthropists, and corporate sponsors to support program sustainability. | Successfully secured several grants to enhance programs, resources, and training, including the Healthways Fitness Grant, Local MLA Grant, Community Kick Grant, Child Australia Grant, and Department of Communities Youth Week Grant. Established and strengthened partnerships with community organisations such as Joondalup Association, Be Friends, The Spiers Centre, Hospitality Disability Services, and the Act-Belong-Commit initiative, supporting program delivery, community engagement, and Pre-Kindy development opportunities. |

## EMPOWERING COMMUNITIES PROGRAM

Joondalup Family Centre was successful in receiving support through the Empowering Communities Program (ECP) from WA Department of Communities. The funding was extended five years on the 1 July 2024. The funding provides us to continue and to provide programs and initiatives, so our community is connected, belong, are valued and contribute to our centre.

### The Vision of Empowering Communities Program is:

Communities are connected and inclusive places where people feel they belong, are valued and contribute.

### The Aims of Empowering Communities Program are:

- Empower Local People
- Strengthen Social Connections
- Foster Collaboration

| Outcome 1                                         | Outcome 2                                     | Outcome 3                                    | Outcome 4                              | Outcome 5                             |
|---------------------------------------------------|-----------------------------------------------|----------------------------------------------|----------------------------------------|---------------------------------------|
| People have social connections in their community | People participate in their local communities | People are learning new skills and knowledge | People contribute to their communities | People feel safe in their communities |





## EMPOWERING COMMUNITIES PROGRAM

### Community Halloween Disco

Our annual Halloween Disco was a highlight for the local community, providing a safe and welcoming space for children to dress up, have fun and celebrate Halloween without the need for trick-or-treating.

In 2025, the event saw a strong turnout with 67 tickets sold, bringing families together for an evening of fun and connection.

The creativity on display was spooktacular, with children enjoying a variety of activities including Pin the Tail on the Cat, Connect 4, face painting, Noughts & Crosses and plenty of dancing, creating a lively and engaging atmosphere for all who attended.



| Outcome 1                                         | Outcome 2                                     | Outcome 3 | Outcome 4                              | Outcome 5                             |
|---------------------------------------------------|-----------------------------------------------|-----------|----------------------------------------|---------------------------------------|
| People have social connections in their community | People participate in their local communities |           | People contribute to their communities | People feel safe in their communities |

### Harmony Day Cooking Class

Our Harmony Day Cooking Class, held in March, was a wonderful celebration of culture, community, and connection.

Led by our staff member Anom, participants had the opportunity to prepare and enjoy traditional dishes from her native country Indonesia, including nasi goreng (fried rice) and lumpia (spring rolls).

The kitchen was filled with laughter, conversation and incredible aromas as participants cooked together, shared experiences and embraced the true spirit of Harmony Week, celebrating diversity and reinforcing the message that everyone belongs



| Outcome 1                                           | Outcome 2                                     | Outcome 3 | Outcome 4                              | Outcome 5                             |
|-----------------------------------------------------|-----------------------------------------------|-----------|----------------------------------------|---------------------------------------|
| People have social connections with their community | People participate in their local communities |           | People contribute to their communities | People feel safe in their communities |

## EMPOWERING COMMUNITIES PROGRAM

### Community Eats Program

Our Community Eats program was made possible through the generous support of Community Kicks Banksia Grove and played an important role in supporting connection and wellbeing within our community.

This program provided a welcoming opportunity for community members to visit the Centre once a month in 2025 to enjoy a free, nutritious dinner while connecting with others in a relaxed and inclusive environment.

Each month participants were invited to share a meal inspired by cuisines from different parts of the world, celebrating cultural diversity while reducing social isolation and easing cost-of-living pressures for families and individuals.

Community Eats created a safe space where people could come together, build relationships and feel a sense of belonging.

By combining food, culture and connection, the Community Eats program strengthened community ties and reinforced the importance of inclusive, accessible programs that support wellbeing and bring people together.

Everyone was welcome and each shared meal helped foster a stronger, more connected community.



| Outcome 1                                           | Outcome 2                                      | Outcome 3 | Outcome 4 | Outcome 5                             |
|-----------------------------------------------------|------------------------------------------------|-----------|-----------|---------------------------------------|
| People have social connections with their community | People participate in their local communities. |           |           | People feel safe in their communities |

## SUPPORT

### Memberships With:



### Supported by:



Emily Hamilton MLA



Government of **Western Australia**  
Department of **Communities**



## How you can support us

- Engaging with us on Social Media.
- Becoming a Committee Member.
- Registering your interest as a program volunteer.
- Participating in one of our programs or services offered at Joondalup Family Centre.
- Hiring our facilities or your next Children's Party, community services or workshops at the Joondalup Family Centre.
- Spreading the word of the Joondalup Family Centre Programs and Services with your neighbours, friends and family.
- Provide us with valuable feedback.

The continued support and engagement with our local community is key to the future of the Joondalup Family Centre.

We would like to thank you all for making 2025 an engaging and successful year.

## Contact Us

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